

Burnley Borough Council

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Private meeting and Key Decision

Agreement of Scrutiny Committee Chair under Regulation 5 (6) (a) (Private) and 11 (Key)

Under these Regulations the Council is required to give 28 days notice if it intends to hold a meeting of the Executive in private or partly in private. This is done on occasions where there is a report which contains confidential information. If the Council is not able to give the required notice it must obtain the agreement of the Chair of the Scrutiny Committee that the making of the decision is urgent and cannot reasonably be deferred, and publish a copy of that notice.

The Council is also required to give 28 days' notice if it intends to make a key decision, and is required to give at least 5 days notice if it intends to make an urgent key decision.

If the Council is not able to give the required notice it must obtain the agreement of the Chair of the Scrutiny Committee or other relevant person for the decision to be made as a case of special urgency, and then give notice of the reasons why the making of the decision is urgent and cannot reasonably be deferred.

Set out below is a notice given in line with these requirements – the decision is urgent and cannot reasonably be deferred for the reason stated.

The Chair of the Scrutiny Committee has given agreement on 4th April 2018. Please note that the Executive intend to consider the following private and key decision reports in private on 23rd April 2018. The public can make representations about why the meeting should be held in public.

Report	Reason report is Private	Reason report is urgent and cannot reasonably be deferred
Digitilisation of Planning	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that	The reason the report is urgent and cannot reasonably be deferred is to allow progress of the Digitilisation of Planning item in a timely manner.

	information)	
Shop Leases on Brunshaw Avenue	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	The reason the report is urgent and cannot reasonably be deferred is to allow progress of the Shop Leases on Brunshaw Avenue item in a timely manner.

Lukman Patel

Chief Operating Officer

Town Hall, Manchester Road

Burnley BB12 7PH

E-mail LPatel@burnley.gov.uk

Date: 4th April 2018